## Office of Research and Development

## Check list while submitting Ph.D. Synopsis

1.	Covering letter duly signed by the Supervisor	YES/NO
2.	Proforma for submission of synopsis	YES/NO
3.	3 copies of the synopsis as per the norms of KARE Regulations	YES/NO
4.	e-copy of the Synopsis in CD (1 No.)	YES/NO
5.	Minutes of the Research Advisory Committee (Original)	YES/NO
6.	Panel of Examiners (both Indian and Foreign) with complete and correct	
	postal address including Phone No, Mobile No, Fax No and	
	correct E-mail ID (typed only) (closed cover)	YES/NO
7.	Publication list of all the examiners (in the last 3 years) (closed cover)	YES/NO
8.	Xerox copies of UG and PG Degree Certificates	YES/NO
9.	Synopsis fee of Rs.10,000/-	YES/NO
10	. Xerox copy of the journal Publications of the Scholar	YES/NO
11	. Copy of the fee challans and progress report for each and every semester	YES/NO
12. Whether synopsis submitted within the maximum duration		YES/NO
13	. Copy of the Extension order should be enclosed, if applicable	YES/NO

Signature of the Scholar

**Signature of the Supervisor** 

(Only for Office use)

Verified By

Signature of the R&D Clerk:

**Signature of the Director(R&D)**