

## OFFICE OF RESEARCH AND DEVELOPMENT

## **CLAIM BILL - REFRESHMENT EXPENSES**

## **Research Advisory Committee (RAC)**

1	Name of the RAC Convener	:		
2	Name of the Department	:		
3	Nature of Meeting	:	RAC/Synopsis/Viva Voi	ce
4	Number of Scholars Attended	:		
5	Date of DRC / RAC/ Synopsis/Viva Voice	:		
6	Venue of the Meeting	:		
7	Name of the expert member with full Address	:		
8	Particulars			Amount (Rs.)
	Refreshment Expenses up to Rs 300/- (bill to be enclosed)			
Total				

**Signature of Department R&D Incharge** 

**Signature of the RAC Convener** 

Signature of the Director (R&D)