

KARE Academic (B.Arch.) Regulations, 2022



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1 Short Title and Commencement

- a) These regulations shall be called the KARE Academic (B.Arch.) Regulations, 2022.
- b) These shall apply to UG level B.Arch. programmes, offered by Kalasalingam Academy of Research and Education (Deemed to be University u/s 3 of UGC act, 1956)
- c) These shall come into effect from the academic year 2022-23.
- d) These are subject to amendments as may be made by the Academic Council of the institute from time to time. Any or all such amendments shall be effective from such date and to such batches of students including those already undergoing the programme, as may be decided by the Academic Council.

2 Definitions

- a) “Commission” means University Grants Commission (UGC).
- b) “Institute” means Kalasalingam Academy of Research and Education.
- c) “COA” means Council of Architecture.

- d) “Programme” means cohesive arrangement of courses, co-curricular and extra-curricular activities to accomplish predetermined objectives leading to the award of a Degree (Hons).
- e) “Course” means a unit of teaching, which encompasses various topics, that typically lasts one semester, is led by one or more faculty and has a fixed set of registered students.
- f) “Degree (Hons)” means an academic Degree (Hons) conferred by the University upon those who complete the undergraduate programme successfully.
- g) “Regular Students” means students enrolled into the five year programme in the first year.
- h) “Academic Year” means constituting of two consecutive (one odd + one even) semesters.
- i) “Choice Based Credit System” means providing choice for students to select courses from the prescribed course categories, in the preferred semester complying prerequisites and based on their learning aptitudes.
- j) “Staff Council” means a council comprising Directors, Deans, Heads of the Departments, Controller of Examinations and Registrar and chaired by Vice-Chancellor.
- k) “Faculty Advisor” means a member of the faculty who gives advice to students.

- l) “Course Coordinator” means a member of faculty who is responsible for maintaining the quality and consistency of instruction and assessment for a given course or module (group of courses).
- m) “Class Committee” means a committee of particular class or section consisting of course handling faculty of that class and select students of the students.
- n) “Programme Coordinator” means a member of faculty who is responsible for program curricular changes, and annual programme assessment activities.

3 Admission

3.1 Eligibility for Admission

3.1.1 Regular

The eligibility criteria for admission into UG programmes are as per the norms of Commission and Board of Management released from time to time. Candidates seeking admission to the B.Arch Programme must qualify in any one of the following qualifying examinations:

At the time of admission, a candidate should have successfully passed the examination conducted by a Board/University at the +2 level of schooling (either through formal schooling for 12 years, or through open school system) or its equivalent.

- a) A candidate shall be eligible for admission if he/she has obtained minimum 50% marks in aggregate at the end of the 10+2 scheme of Senior School Certificate Examination or equivalent in the Science stream conducted by any recognized Central/State board and has secured pass marks in each of Physics, Chemistry and Mathematics.
- b) Any Public School/ Board/University Certificate in India or in any foreign country recognized by the Association of Indian Universities as equivalent to 10+2 system.
- c) 3-year Diploma recognized by AICTE or a State Board of Technical Education
- d) Any other examination (being conducted in India/abroad), equivalent to any of the above-mentioned examination.
- e) In addition to the above candidates seeking admission to the B. Arch Programme should have passed the National Aptitude Test in Architecture (NATA) as specified by the Council of Architecture and other regulations as modified by it time to time.
- f) A candidate seeking admission to the first year of B.Arch. programme in a particular year should not have completed 21 years of age as on 1st July of that year for first year of B.Arch.

- g) The selected candidate will be admitted to the B.Arch. programme after he/she fulfils all the admission requirements as indicated in the Letter of Admission, and after the payment of all the prescribed
- h) In the matter of admission to the B.Arch. programme, the decision of the Admission Committee is final.
- a) The admission shall be made on merit on the basis of criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC / Board of Management and other statutory bodies from time to time.
- b) A student can be admitted directly to the second year of a first Degree programme, if the student has already successfully completed a first Degree programme and is desirous of and academically capable of pursuing another first Degree programme in an allied subject in this institute.

In case the relevant qualifying examination is not a public examination, the candidate must have passed at least one public (Board or Pre-University) examination at an earlier level. If any Board awards only letter grades without mentioning the equivalent percentage of marks on the grade sheet, the candidate should obtain a certificate from the Board specifying the equivalent percentage of marks, and submit it at the time of counselling. In case

such a certificate is not provided by the candidate, the decision of the Admission Committee regarding his/ her eligibility shall be held final.

3.2 Seat Allocation and Admission

- a) **Seat Allocation:** The Admission Committee will offer the admission, in the order of merit, to the successful candidates, taking into account the choice of the programme indicated by the candidate and the availability of seats in each Programme. The decision of the Admission Committee is final in allotting the seat.
- b) **Admission:** The selected candidate will be admitted into the programme after he/she fulfils all the admission requirements as indicated in the offer of admission, and after the payment of all the prescribed fees within the due date announced.

3.3 Revocation of Admission

The institute may revoke the admission at any time during the program, if, it is found that a candidate has not fulfilled all the requirements stipulated in the offer of admission and report the same to Board of Management (BoM).

4 Academic System

4.1 Academic Calendar

The academic year is divided into two consecutive semesters. The odd semester may be scheduled from June/ July to December and even semester from December/ January to June.

The Academic Calendar approved by Academic Council shall strive to provide for a total of about 90 working days in each semester typically in 15-20 weeks. The academic calendar shall provide the schedule of academic activities such as dates for registration, continuous assessment and semester end examinations.

4.2 Medium of Instruction

The medium of instruction and examination is English.

4.3 Duration of the programme

4.3.1 Minimum Duration of the Programme

The minimum duration of the program as stipulated by the commission and council is:

- a) The minimum duration of the programme shall be five years consisting of ten semesters.

4.3.2 Maximum Duration of the Programme

- a) Maximum duration = $N+2$ years (Fourteen Semester), where N stands for the minimum duration (years) prescribed for completion of the programme.
- b) A student is ordinarily expected to complete the B.Arch. programme in TEN semesters. However, a student may complete the programme at a slower pace, but in any case, not exceeding FOURTEEN semesters, including semesters withdrawn on medical grounds or for other valid reason(s).

4.4 Course Credit

Credit defines the quantum of contents/syllabus prescribed for a course and determines the number of in-seat hours, 50-minute periods, of instruction required per week. Thus, normally in each of the courses, credits will be assigned on the basis of the number of lectures / tutorial / laboratory work and other forms of learning (X-Activity: Programming tutorial, Virtual tutorial, Group work, Field work, Studio work, MOOC learning, Virtual Lab, etc.,) required to complete the course contents in a semester:

- **Lecture(L):** One credit for each one lecture hour per week.
- **Practical (P):** One credit for tutorial session of one hour per week.

- **Studio (S):** One credit for practical session of one hour per week.
- **X-Activity (X):** One credit for activity session of three hours per week. week.

The typical credit allocation scheme is shown in Table 1. The number of credits allotted for the course and the contact hours of the course are displayed in course catalogues/pages. The courses can have varying credits depending upon the contact hours and one credit lecture course requires 15 hours.

Table 1: Typical credit allocation scheme for courses

L	P	S	X	C
2	0	0	0	2
0	0	2	3	3
2	1	0	0	3
2	2	2	0	4
2	0	1	0	3
1	0	2	3	4
0	0	4	0	2

4.5 Type of Courses

The courses are classified into three types namely, 1) Theory Course (T), 2) Theory Cum Laboratory (TL), 3) Theory Cum Studio (TS), 4) Studio Course (S) and 5) Experiential

Courses (T(X), TS(X),S(X)) based on instruction components used to deliver the course:

- a) **a) Theory Course (TC) & T(X):** : Courses with lecture and/or X-Activity (X) but no Practical (P).
- b) **Integrated Courses: (IC - T)**
 - **Theory Cum Lab (TL) & TL(X) :** Courses with lecture and/or X-Activity (X) with Practical.
 - **Theory Cum Studio (TS) & TS(X):** Courses with lecture) and/or X-Activity (X) with Studio (S).

The typical course types based on credit allocation scheme is shown in Table 2.

Table 2: Typical course types based on credit allocation

Course Name	L	P	S	X	C	Course type
History of Architecture and Culture II	2	0	0	0	2	T
Theory of Structures	2	1	0	0	3	TL
Materials and Construction I	1	0	2	3	4	TS (x)

The content in each course shall be organised into five logical units. The assessment and evaluation (7) of the student performance varies based on the type of course. as mentioned in section.

4.6 Stages of the Program

The course shall be classified in different stages based on the complexity of the course or the study stage as shown below:

a) **Stage 1:** Represents introductory courses which the students may choose during first three years of program. Example: Foundation core courses, University electives and Program core courses without any requirement of prerequisite and program electives.

b) **Stage 2:**

Represents courses of higher complexity which the students may choose during fourth year and Fifth Year of the program. Example: Practical Training and Housing.

As per the minimum standards of architectural education regulations, by COA, candidates admitted to the course shall complete the first stage within 5 years of admission to the course.

4.7 Attendance Requirement

Students shall attend the courses regularly and the attendance of the students is recorded for every course till the last working day. The student shall secure minimum 75% attendance to attend the continuous assessments (till the

week before the assessment starts) and for semester end examinations (by last working day).

4.7.1 Condonation of shortage of attendance

Students who secured minimum 65% attendance and availed prior medical leave, may apply for the condonation of shortage of attendance. The student shall apply for condonation of attendance at least two days prior to last working day. Head of the Department, upon satisfaction with genuine medical grounds, with medical certificate from an authorised physician along with other supporting medical reports, may recommend through proper channel to the Vice-Chancellor for the grant of condonation.

4.8 Grading System

The students will be awarded letter grade and corresponding grade point in each course based on their performance in continuous assessment and semester end examination. Based on the type of course either relative grading system or absolute grading system is followed.

4.8.1 Relative Grading system

The relative grading system shall be followed for Theory Courses (TC) and Integrated Course - theory (IC - T). Student is awarded a letter grade and the corresponding grade points based on the individual performance of the

student relative to the performance of the class in the particular course, as shown in Table 3. However, for U grade (Table 3), either the last 10% of the students or

Table 3: Guidelines for relative grading system for courses with minimum 12 students

Grade	Grade Points	Results
S	10	Pass
A	9	Pass
B	8	Pass
C	7	Pass
D	6	Pass
E	5	Pass
P	4	Pass
U	0	Fail
AB	0	Failure for not writing End Semester Examination
W	0	Failure for want of minimum attendance
I	0	Incomplete

students who secured minimum 40 marks whichever is lower shall be considered. The grade approval committee duly constituted by the Vice-Chancellor may recommended the change of grade ranges, in special cases considering the class size, to the result passing committee.

However, for courses with less than 12 students, absolute grading system as shown in Table 4 shall be followed.

4.8.2 Absolute Grading system

The students will be awarded letter grade and corresponding grade point based on the marks obtained by him/her on an absolute basis as shown in Table 4. The absolute grading system is followed for Studio Course (S)

Table 4: Grade Conversion Table (for absolute grading)

Grade	Grade Points	Mark Range	Result
S	10	≥ 90	Pass
A	9	$\geq 80 < 90$	Pass
B	8	$\geq 70 < 80$	Pass
C	7	$\geq 60 < 70$	Pass
D	6	$\geq 55 < 60$	Pass
E	5	$\geq 50 < 55$	Pass
U	0	< 50	Fail
W	0	—	Failure for want of minimum attendance
I	0	—	Incomplete

4.9 Semester Grade Point Average (SGPA)

Semester grade point average (SGPA) is a measure of performance of work done in a semester. It is the ratio of sum of product of credit and grade point earned by a student in various courses in a semester and the sum of the credits earned in that semester. It shall be expressed

up to two decimal places and same shall be mentioned in the semester grade card.

4.10 Cumulative Grade Point Average (CGPA)

Cumulative Grade Point Average (CGPA) is a measure of cumulative performance of a student in the programme. The CGPA is the ratio of sum of product of credit and grade point earned by a student in various courses in all the semesters and total credits earned in all the semesters. It shall be expressed up to two decimal places. CGPA shall be placed in semester grade card with CGPA till that semester.

5 Curriculum Structure

A Curriculum structure is a supportive structure to help departments to plan and develop their own curriculum and an important tool in ensuring the consistency and quality of education. The curriculum structure consists of various course categories to cover the depth and breadth required for the programme, and for the attainment of programme outcomes of the corresponding programme. The courses offered in the programme shall be grouped under the different course categories and shall satisfy the programme criteria recommended by professional bodies or the accreditation agency of the respective programme. The

course content, credit and appropriateness to the course category shall be approved by respective Board of Studies and Academic Council.

The B.Arch. programme shall be conducted in two stages. The first 3 academic years shall be the first stage. The second stage of the course shall be of 2 academic years. The Category wise credit distribution for the B.Arch. program is given in Table 1.

5.1 Program Structure

a) Foundation core courses

The foundation core courses shall have the courses related to basic sciences and mathematics, basic engineering sciences, humanities and design and development of multi disciplinary solutions using modern tools both individually and in teams.

b) Program Core Courses

Programme core consists of set of courses considered necessary for the students to attain program outcomes. The courses and their contents under this category should satisfy the programme criteria prescribed by Council of Architecture the appropriate professional society or accreditation agency.

c) **Program Elective Courses**

Programme electives shall cover the depth and breadth to further strengthen the programme specific knowledge and if chosen by a student in a particular subject area shall lead to specialisation in that area.

d) **University Elective Courses**

University electives are the courses offered across the schools to enhance the breadth and professional competency of the students. The student are expected to take courses in engineering(offered by schools other than program of study), liberal arts, and sciences and mathematics.

e) **Experiential Core Courses**

Experiential core courses shall provide project experiences to enhance technical competence and creativity through reflective problem-solving with multiple potential avenues of inquiry.

f) **Experiential Elective Courses**

Experiential elective courses shall provide the scope to transform learning into action to achieve the

unique goals of the students. The courses may include competitions to drive solution-oriented and critical thinking, internships with dynamic companies, community-focused project/activity and research oriented project. The Board of Studies may design any other course with similar outcome and fix the credits appropriately. The Board of Studies approved list of competitions with credits (based on the level and competitiveness) shall be maintained and continuously updated in department. A two week internship with industry be awarded one credit. The student can do multiple courses of same nature (e.g. Two different competitions, two community-focused projects).

g) **Complimentary Skill Courses**

The courses offered under this category are to complement the knowledge, skill and attitude acquired through the regular curricular courses through co-curricular and extra-curricular activities. No credits shall be awarded for the courses under this category. The students shall take at-least one course/activity from group I, II and group III as given in Table 5.

Table 5: Complimentary skill courses - Groups

Sl. No.	Group	Course/Activity
1	I	Soft skills 1 and Soft skills 2 (or) TOEFL/IELTS/BEC, etc, (or) North India Trip
2		Aptitude 1 and Aptitude 2 (or) GRE/GMAT/CAT/GATE (or) Personality Development Workshop etc.,
3	II	NSS
4		Sports
5		Extra-Curricular Activity
6	III	Co-Curricular Activity
7		Summer/ winter internship (3 weeks minimum)
8		International Certification (Technical)

5.2 Course offering by external experts

Departments are encouraged to offer courses in recent trends using external experts (other than Adjunct/visiting/guest faculty) such as industry professionals and academics from other higher learning institutes under the program elective courses and university elective courses categories.

5.2.1 Course offering by experts from Industry

The courses offered by experts from industry shall be in the areas currently relevant to the industry. These courses shall enhance the students professional competencies and give exposure to the current industry practices. The course content, schedule, credits and expert profile shall be approved by the Board of Studies.

5.2.2 Course offering by academics from Higher Learning Institutes

The courses offered by the academics from other higher learning institutes is to deepen the students competencies recent/emerging areas. These courses further may motivate the students towards higher education or pursuing their elective courses in those areas. The course content, schedule, credits and expert profile shall be approved by the Board of Studies.

5.2.3 Course offering from MOOC platforms

The students are encouraged to do the courses from MOOC (Massive Open Online Course) platforms such as Swayam, NPTEL, Coursera and EdX to improve their self-learning ability and to enhance their breadth/depth. The students can choose the course from the list of courses approved by the respective Board of Studies or they can also propose to respective Board of Studies to consider the course for including in the list before start of the semester. The courses

from the MOOC platforms will be considered under Program Elective courses category. The students can choose upto 20% of total credits required for the programme under MOOC platforms.

6 Registration

6.1 Course Numbering Scheme

The course numbering scheme shall consist of digits/alphabets as shown in Figure 1.

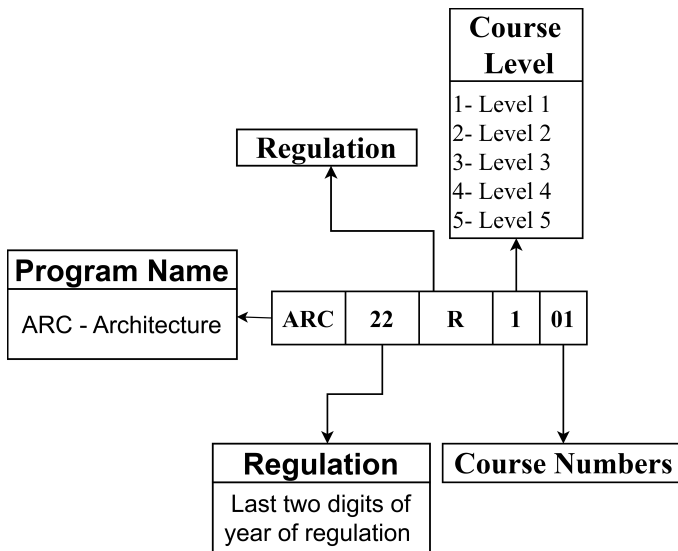


Figure 1: Illustration of course numbering scheme

6.2 Course Registration

The student shall register and/or withdraw the courses at least three working days before the commencement of the academic semester, in consultation with faculty advisor. Maximum number of students allowed to register for a course shall be indicated against each course. The student shall register in a semester minimum of 18 credits and maximum of 30 credits. However, if the student has acquired requisite number of credits, the minimum required credits may be exempted.

A student is eligible to register course if he/she fulfils the requirement of pre-requisite by acquiring attendance in such course as per section 4.7.

6.3 Course Re-registration

A student may re-register the course in which he/she not acquired eligibility to write the semester end examination as per section 4.7, by paying requisite fee during regular semester. The students are permitted to re-register for maximum of 8 credits in a semester together with course registration as per section 6.2. A student who did not acquire eligibility to write the semester end examination as per section 4.7 in an elective course may re-register the same course or may register a different elective course.

6.4 Course Registration after minimum duration

A student may register the courses before their maximum duration of the programme as mentioned in Section 4.3.2, to fulfil the minimum credit requirement as mentioned in section 9.1 by paying the requisite fee together with regular semester students. If the student is eligible to register for the courses offered during summer term as mentioned in section 8.4, he/she may register for the same by paying prescribed fee.

7 Assessment and Evaluation

Student performance is measured through various modes of examinations such as sessional examination, quizzes, home assignments, group assignments, viva-voce and semester-end examination. Student performance shall be measured throughout the semester through Continuous Assessment (CA) and Semester End examinations (SEE).

7.1 Continuous Assessment

Continuous Assessment shall be conducted by the course handling faculty/course coordinator all through the semester covering all the course outcomes. Continuous Assessment may vary based on the type of course as per section 4.5. Continuous Assessment shall follow the guidelines as given

in table 6 most commonly. However, upon the recommendation of the Board of Studies and approval of Academic Council, the continuous assessment scheme may vary for specific course. The continuous assessment scheme of each course shall be given in the course plan.

Table 6: Scheme of continuous assessment based on type of course

Sl. No.	Course type	Mode of Examination	Weightage
1	TC	A) Sessional Examinations (two)	35%
		B) Assignments / Experiential Learning Assessment (ELA)	15%
2	TC-L	A) Sessional Examinations (two)	20%
		B) Assignments/ELA	15%
		C) Practical / ELA	15%
3	TC-S	A) Sessional Examinations	20%
		B) Assignments /ELA	10%
		C)Project /Plates	20%
4	SC	Minimum Four Reviews	50%

7.1.1 Continuous Assessment for Courses Under Experiential Elective Category

Department shall constitute a two member committee to assess the students performance in the courses/activities under experiential elective category. The continuous assessment for Experiential Elective consisting of community

focused project/activity and research oriented project are as follows:

- Two reviews by committee on the basis of rubrics given at the beginning of semester - **50%**.
- Assessment by Guide/course handling faculty - **20%**.

For internship in industry and competition there may not be continuous assessment.

7.2 Semester End Examination

Semester End Examination (SEE) shall be conducted by the Controller of Examination by following the standard operating procedure as approved by the Academic Council. The scheme of evaluation for semester end examinations may vary based on type of course as per section 4.5. Semester end examinations shall follow the guidelines given below ordinarily based on type of course:

- a) **Theory Course (T):** There shall be semester end theory examination for 180 minutes duration and it shall measure the competencies of the students in all levels as mentioned against the respective course outcomes, in cognitive learning domain. The scheme of such question paper shall be as follows for 50%:
 - Part - A - shall have 10 questions testing the lower order cognitive skills covering all the five units - 20 Marks.

- Part - B - shall have 5 questions testing the higher order cognitive skills covering all the five units - 80 Marks.
- b) **Theory Cum Laboratory Courses (TL):** There shall be semester end theory examination for 180 minutes duration and it shall measure the competencies of the students in all levels as mentioned against the respective course outcomes, in cognitive learning domain. The scheme of such question paper shall be as follows for 50%:
- Part - A - shall have 10 questions testing the lower order cognitive skills covering all the five units - 20 Marks.
 - Part - B - shall have 5 questions testing the higher order cognitive skills covering all the five units - 80 Marks.
- c) **Theory Cum Studio Courses (TS):** The end semester examination for Theory cum Studio courses will be conducted as Viva Voce examination.
- For Theory cum studio courses, a candidate shall be declared to have passed in the examination, if he / she secures minimum of 50% marks in the end semester Viva Voce along with a minimum aggregate of 50% marks in Internal assessment and End Viva Voce put together.

The Viva Voce committee will consist of one Internal member and one External member who have not handled the subject for the batch recommended by the HOD and approved by the COE.

- If a candidate fails to secure a minimum of 50% of marks in the viva-voce examination or in the aggregate of VIVA VOCE and internal assessment put together, he/she shall improve, resubmit the Sheets and Models of the same and appear for Viva voce examination in the subsequent semester as supplementary candidate.

d) **Studio Courses (S):** The end semester examination for Studio Courses will be conducted as Viva Voce examination.

- For Studio Courses, a candidate shall be declared to have passed if he/she secures a minimum of 50% of marks in the viva-voce examination along with a minimum aggregate of 50% of marks in the internal assessment and the viva-voce examination put together. The Viva Voce committee will consist of One Internal member and One External Member recommended by the HOD and approved by the COE.
- If a candidate fails to secure a minimum of 50% of marks in the viva-voce examination or in the

aggregate of VIVA VOCE and internal assessment put together, he/she shall improve, resubmit the Design Sheets and Models on the same topic and appear for Viva voce examination in the subsequent semesters as supplementary candidate till he/she secures a pass.

- e) **Practical Training:** The end semester examination for Studio Courses will be conducted as Viva Voce examination.

End Semester Viva- Voce : 50%

- For Practical Training, a candidate shall be declared to have passed if he/she secures a minimum of 50% of marks in the viva-voce examination and with a minimum aggregate of 50% of marks in the internal assessment and the viva-voce examination put together. The Viva Voce committee will consist of One Internal member and One External Member recommended by the HOD and approved by the COE.
- If a candidate fails to secure the minimum pass percentage of marks in the regular attempt, the candidate can appear for one more attempt as arrear Viva Voce examination in the subsequent semester, failing which he/she shall not be permitted to move to higher semester.

- In case, a candidate fails to secure the total passing minimum of 50% even after the arrear Viva Voce (i.e. internal marks and Viva-Voce marks put together) prescribed for Practical training the candidate shall re-register when the course is offered next, secure fresh internal assessment and submit the report as in the case of a regular candidate.

f) **Dissertation:**

End Semester Viva-Voce : 50%

- Every candidate shall submit a Dissertation at the end of IX semester, on the topic approved by a dissertation review committee constituted by the Director/Head of architecture, which shall comprise of the Dissertation coordinator, guide and any one internal member.
- The Dissertation shall be evaluated by the dissertation review committee, through continuous internal assessment with a minimum of 4 reviews and through a viva voce examination at the end of the semester. The Viva Voce committee will consist of One Internal member and One External Member recommended by the HOD and approved by the COE. The Guide of the dissertation shall be present in the examination.

- A candidate shall be declared to have passed in Dissertation if he/she secures a minimum of 50% of marks in the viva-voce examination along with a minimum aggregate of 50% of marks in the internal assessment and the viva-voce examination put together
- If a candidate fails to secure the minimum pass percentage of marks in the regular attempt, he/she shall improve and resubmit the Dissertation on the same topic and appear for viva voce examination in the subsequent semesters as supplementary candidate till he /she secures a pass.

g) **Architectural Thesis:**

End Semester Viva-Voce : 50%

- Every candidate shall submit a Thesis at the end of X semester, on the topic approved by a Thesis Review Committee constituted by the Director/Head of architecture, which shall comprise of the thesis coordinator, Guide and one external members.
- The Thesis shall be evaluated for by the Thesis review committee, through continuous internal assessment with a minimum of 4 reviews and through a viva voce examination at the end of

the semester. The Viva Voce committee will consist of One Internal member and two External Members recommended by the HOD and approved by the COE. The Guide of the thesis shall be present in the examination.

- If a candidate fails to secure a minimum of 50% of marks in the internal assessment, he/she shall not be allowed to submit the Thesis. He/she shall rejoin the X semester in the next session, secure the minimum internal marks and submit the thesis as in the case of regular candidates.
- If a candidate fails to secure a minimum of 50% of marks in the viva-voce examination, he/she shall improve, resubmit the thesis on the same topic and appear for Viva voce examination as supplementary candidate in the subsequent semesters. In such cases, the continuous internal assessment marks by the review committee already secured by the candidate shall remain valid for a maximum of two arrear attempts and shall become invalid from the third attempt onwards. After the third attempt the total assessment shall be based on the end semester viva voce examination alone.
- If a candidate fails to secure a minimum of 50% of marks in the viva-voce examination and wishes to change the topic, he/she shall rejoin the X semester when in session next and go

through the procedure as in the case of regular candidates.

7.2.1 Semester end examination for courses under experiential elective category

Department shall constitute a three member committee, out of which one is nominated by the Dean of the school, to assess the individual student performance in the courses under experiential elective category. The committee shall evaluate the performance as per the rubrics given in course plan.

7.3 Scheme of Instruction and Evaluation for Complimentary skills (Non-credit)

The scheme of instruction and evaluation for the complimentary skill courses is as mentioned in Table 7 - 17. The students shall take least one course/activity from group I, group II and group III as given in Table 5.

Table 7: Group I: Soft Skills I and Soft Skills II

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	None

2	Duration of the course, total number of hours	02 - 03 hours/week for semester duration per each course
3	Passing Criteria	75% attendance in each course or Valid score in either TOEFL / IELTS or a pass in the examination conducted by Cambridge University (BEC) or equivalent MOOC course as approved

Table 8: Group I: Aptitude Test I and Aptitude Test II

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	Completion of 1 st year
2	Duration of the course, total number of hours	02 - 03 hours/week for semester duration per each course

3	Passing Criteria	75% attendance in each course or Valid score in any one of the exams like GRE / GMAT / CAT / NAC-Tech or any recognized aptitude test as approved
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Table 9: Group I: All India Trip

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	2 nd and 3 rd year
2	Detailed course content/ Syllabus	-
3	Duration of the course, total number of hours and minimum attendance requirement	Based on tour schedule
4	Number of contact hours and practice hours per week	-

5	Assessment Procedure test, examination	-
6	Criteria for allocation of credits, and conditions for repeating the training in case of failure	Report must be submitted within 15 days of returning from tour
7	Any rules to be adhered to specific to the individual course	-

Table 10: Group I: Personality Development Workshop

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	A Bonafide student of the KSoA
2	Detailed course content/ Syllabus	Personality Development Workshop
3	Duration of the course, total number of hours and minimum attendance requirement	Max 3 day workshop Attendance 100%

4	Number of contact hours and practice hours per week	-
5	Assessment Procedure- test, examination	Assessment will be made by the trainers at the end
6	Criteria for allocation of credits, and conditions for repeating the training in case of failure	The students has to score a minimum of 50% marks
7	Any rules to be adhered to specific to the individual course	Nil

Table 11: Group II: National Service Scheme (NSS)

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions and Assessment Procedure	As per NSS Norms
2	Passing Criteria	Attendance (75% in 240 hours in the 2-year period) Attended one annual special camp

3	Condition for repeating the course in case of failure.	In case of failure to complete the 120 hours in a year, day camps of 8-hour duration may be organized on weekends and holidays. The regular activities may be planned for 16 hours on consecutive days
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Table 12: Group II: National Service Scheme (NSS)

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions and Assessment Procedure	As per NSS Norms
2	Passing Criteria	Attendance (75% in 240 hours in the 2-year period) Attended one annual special camp

3	Condition for repeating the course in case of failure.	In case of failure to complete the 120 hours in a year, day camps of 8-hour duration may be organized on weekends and holidays. The regular activities may be planned for 16 hours on consecutive days
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Table 13: Group II: Sports

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	Completion of 1 st semester
2	Passing Criteria	Participation certificate in any one of the sports activities conducted at 1. Intramural 2. Inter-university/ collegiate and above

Table 14: Group II: Extra-Curricular Activities

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions and Assessment Procedure	Completion of the 1 st semester
2	Passing Criteria	Participation certificate in any one of the Extra-Curricular activities conducted at 1. Intramural 2. Inter-university/ collegiate and above

Table 15: Group III: Co-Curricular Activities

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	Completion of 2 nd semester.
2	Detailed course content / syllabus	Co-curricular activities are divided into the following two groups (anyone) 1. Professional society activities 2. Co-curricular activities

3	Passing Criteria	<p>1. Professional society activities:</p> <p>a) Membership certificate from a Professional society for a minimum period 2 years and</p> <p>b) Minimum two one student chapter activity certificate or office bearer in students chapter for a period of 1 year.</p> <p>2. Co-curricular activities: Participation certificate in any one of the co-curricular activities conducted at</p> <p>a) Intramural</p> <p>b) Inter-university / collegiate and above level</p>
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Table 16: Group III: Summer/ Winter Internship

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	Completion of the 4 th Semester course work. Office training should be taken up only during vacations. Prior permission from a Firm/ Consultancy is essential. The HoD Nominee should approve the company where students go for industrial training. Bonafide certificates for having undergone the training will be issued by the training coordinator.
2	Detailed course content/ Syllabus	-

3	Duration of the course, total number of hours and minimum attendance requirement	Minimum duration for office training: three weeks Minimum attendance: 80% if the student does not have a minimum 80% attendance she/he will be given no credits. The attendance should be submitted to the HoD concerned within one week of completion of industrial training.
4	Number of contact hours and practice hours per week	As per the work hours of the organization where the student undergoes the training

5	Assessment Procedure test, examination	This report should include the following: An overview of the organization, services rendered The students has to make a presentation of about 15 minutes based on which there will be an oral examination. An evaluative committee formed by the HoD reviews the industrial training report, assesses the presentation and conducts the oral examination. The weightage are as follows: office training report (40%) student's presentation (30%) and the oral examination(30%)
6	Criteria for allocation of credits, and conditions for repeating the training in case of failure	The student should score a minimum of 50% failing which the student does not earn the credit

7	Any rules to be adhered to specific to the individual course	The architectural firm must be approved by the HoD/ Committee
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Table 17: Group III: International Certification

Sl. No.	Conditions/ Attributes	Fulfilling Requirements
1	Pre-requisites / Eligibility conditions	Completion of 2 nd Semester
2	Detailed course content/ Syllabus	As prescribed by the certifying authority
3	Duration of the course, total number of hours and minimum attendance requirement	As stipulated by the certifying authority
4	Number of contact hours and practice hours per week	As laid by the certifying authority
5	Assessment Procedure test, examination	Online/ written examination conducted by the certifying authority

6	Criteria for allocation of credits, and conditions for repeating the training in case of failure	As mentioned by the certifying authority
7	Any rules to be adhered to specific to the individual course	As mentioned by the certifying authority

7.4 Makeup Examination

The students who have missed the continuous assessment and/or semester end examination(s) for genuine reasons, upon the faculty advisors recommendation, competent authority may permit them to appear for the make-up examination(s). The application for make-up examination shall be submitted through proper channel for the final approval as follow:

- Continuous Assessment - Dean of the concerned school.
- Semester end examination - Vice-Chancellor.
- If the student applies both continuous and semester end assessment, Vice-Chancellor shall decide the application and only semester end examination performance will be considered with 100% weightage.

7.5 Supplementary Examination

The student who failed a course after semester end examination(s) (as per grading who got U or AB or I) may appear for the supplementary examination(s) whenever it is scheduled in subsequent semesters. Continuous assessment marks in the course shall remain same.

8 Program Management

8.1 Mobility and Credit Transfer

The students are encouraged to pursue the courses offered by MOOC platforms as per section 5.2.3 and from international institutions of higher learning either virtually or in-person. The equivalent credit for the chosen course will be decided by a committee consisting of Dean, HoD and one faculty member nominated by Dean. The decision of the committee shall be placed for ratification/approval before Board of Studies and Academic Council. The equivalent grade points for the marks/grades/grade points awarded by different MOOC platforms and international institutions of higher learning will be decided by a committee duly constituted by Vice-Chancellor. The decision of the committee shall be placed for ratification/approval before Academic Council.

8.2 Migration from other Institutions

The academic programme offers Choice Based Credit System(CBCS) and transfer of credits. This enables a student to migrate mid stream from other institutions to this institute. The students from other universities within and outside India (Association of Indian Universities [AUI] equivalency norms will be followed) can also join programmes of their choice mid stream subject to vacancy in the desired program. The equivalency for the already studied courses and the courses required to be studied will be decided by a committee consisting of Dean, HoD and one faculty member nominated by Dean. The decision of the committee shall be placed for ratification/approval before Board of Studies, Academic Council and Board of Management.

8.3 Break in Study

A student may temporarily withdraw from the programme in the middle of semester for valid reasons (such as accident or hospitalization due to prolonged ill health), with the recommendation of the faculty advisor and prior approval of Vice-Chancellor. A student will be permitted to discontinue the programme for a maximum period of only two semesters. A student who is permitted to discontinue may rejoin the programme at the appropriate semester only with regular students at the time of normal commencement of that semester. A student who discontinues and rejoins shall be governed by the rules, regulations, programme of

study and syllabus in force, at the time of his/her rejoining the programme. The maximum duration of the program shall remain same as given in section 4.3.2 However, the MOOC courses or experiential electives which he/she might have done during this period will be accounted as and when the student re-joins the program.

8.4 Summer Term

Summer Term is a short duration term (half the duration of the normal semester) run during the summer vacation. The students who have obtained the eligibility to write the semester end examinations but not successful or absent to semester end examination alone are eligible to pursue the courses offered during summer term. A student can en-roll maximum 10 credits during the summer term. The courses to be offered during summer term shall be announced by the end of even semester and only foundation and program core courses shall be offered. Student may register for the summer term courses by paying prescribed fee. The continuous assessment and semester end examinations shall be same as regular semester.

8.5 Intensive Term

Intensive Term is a short duration term (half the duration of the normal semester) run during the summer vacation after sixth semester for outstanding students who have completed 140 credits of course work except capstone de-

sign project. A student can enroll maximum of 12 credits during the intensive term. The courses to be offered during intensive term shall be announced by the end of sixth semester. The continuous assessment and end semester examinations shall be same as regular semester.

9 Degree Requirements

9.1 Credit Requirement

9.1.1 Regular

The students shall earn credits in various course categories as indicated in Table 18.

Table 18: Minimum credits required for students in various course categories

Sl. No.	Course Category	Minimum Credits Required
1	Foundation Core courses	58
2	Program Core courses	71
3	Program Elective courses	14
4	University Elective courses	08
5	Experiential Core courses	106
6	Experiential Elective courses	08
Total		265

9.2 Complimentary Skill Courses (Non-Credit)

The students shall successfully pass at-least one course/activity from group I, group II and group III as given in Table 5.

9.3 Eligibility for Award of Degree

The Degree shall be conferred on a candidate who has satisfied the following requirements, after Academic Council recommendation and approval by Board of Management.

9.3.1 Regular

- a) A regular student shall secure minimum of 265 credits and fulfil the minimum credit requirement in each category as per section 9.1.1.

AND

- b) A regular student shall successfully complete the complementary skill course requirement as per section 9.2.

AND

- c) A regular student shall successfully complete the mandatory course requirement as per section 5.

AND

- d) A regular student shall fulfil the duration of the programme norms as per section 4.3

9.4 Degree Classification

The Degree shall be awarded in three divisions for the candidates who are eligible for the award of Degree as per section 9.3:

- First Class with distinction
- First Class
- Pass

1. First Class with distinction

First class with distinction shall be awarded for the candidate who is eligible for the award of Degree as per section 9.3 and obtained a minimum CGPA of 8.25 by passing all the courses in first attempt within minimum duration (five years and earn 265 credits) of the program as per section 4.3.1.

2. **First Class** First class shall be awarded for the candidate who is eligible for the award of Degree as per section 9.3 and obtained a minimum CGPA of 6.5 within minimum duration of (five years and earn 265 credits) the program as per section 4.3.2.

3. Pass

Candidate who is eligible for the award of Degree as per section 9.3, shall be awarded a Pass who have earned 265 CGPA within seven years from the date of admission/ enrolment.

9.5 Honors

9.5.1 Honors

Honors is to deepen the knowledge in the chosen program by rigorous academic activity based on deep collaboration between students and faculty. Honors requires course work(increasing sophistication and experiential learning) of 12 credits beyond the program requirement and must be completed simultaneously. The program shall have a honors course list as approved by BoS.

If student decides to graduate without the Honors (or) the student secures CGPA less than 8.25 (First class with Distinction) in the program at the time of graduation, the courses completed under Honors will be listed as audited courses in the transcript.

10 Academic Support

10.1 Faculty Advisor

Faculty Advisor provide students with accurate information, engage in constructive discussion about curricular

options, and assist students in understanding the purpose and value of academic policies. A set of students will be assigned to the faculty advisor by Head of the Department and thus assigned will continue to be under the guidance of the advisor till they complete the programme. The faculty advisor recommendation is required for processing the student requests such as the leave of absence, break in study and change of program. The faculty advisor shall monitor the regularity of students, academic progress and advise them on career opportunities.

10.2 Course Coordinator/Module Coordinator

A faculty member who shall have full responsibility for the course or module (group of courses), coordinating the work of other faculty member(s) handling that course, such as overseeing the coverage of course syllabus, quality of the continuous assessment, pedagogy for delivery of course and student performance. Course coordinators shall schedule regular meetings with faculty and provide resources to support the teaching and learning in the courses they coordinate. In case of any difficulty, the student is expected to approach the course coordinator for advice and clarification.

10.3 Class Committee

A Class Committee shall be constituted by the Head of Department, and the committee is as below:

- Chairperson - A senior faculty member generally not teaching for that particular class.
- Members - Faculty of all the courses of study and the Faculty Advisors.
- A minimum of eight student members (mixed ability) from both genders.

The class committee shall meet thrice during the semester to interact and express opinions and suggestions to improve the effectiveness of teaching - learning process and analyze the performance of the students in the assessments. The Class committee shall send the minutes of the meetings to the Head of the Department and to Dean for information and necessary action.

10.4 Programme Coordinator

Each programme offered by the department shall have a programme coordinator. The programme coordinator has the responsibility for the design and development of the curriculum of that particular programme and to present to the Board of Studies member. In addition, programme outcome and course outcomes attainments of students and

annual programme assessment activities shall be taken care by the programme coordinator.

11 Code of Conduct

11.1 Examination Monitoring and Grievance Redressal Committee

The Examination Monitoring and Grievance Redressal Committee shall deal with the grievances of students and faculty related to the examination and evaluation. The duly constituted committee will inquire into the matter and make recommendations, along with mentioning suitable punishment for the offenders, to the Staff Council. The Staff Council will consider the recommendation of these committee and decide on the appropriate action to be taken.