

**KALASALINGAM SCHOOL OF ARCHITECTURE  
KALASALINGAM UNIVERSITY  
M.ARCH (HABITAT DESIGN)**

**REGULATIONS**

**PRELIMINARY DEFINITIONS AND NOMENCLATURE**

In these regulations, unless in context otherwise required.

- “Programme “means M.Arch Degree Programme.
- “Course “means a theory or practical subject that is normally studied in a semester.
- “Faculty” means a Faculty of the University, like Faculty of Civil Engineering, Faculty of Technology, etc.
- “Faculty Advisor” means a teaching member of a Department who advises a set of students on academic and other matters.
- University means Kalasalingam University.

**1. ELIGIBILITY**

- Candidates for admission to the first semester of the Master’s Degree programme shall be required to have passed the B.Arch. Degree Examination or equivalent of any University or authority accepted by the council of Architecture as equivalent thereto.
- Not withstanding the qualifying examinations the candidate might have passed, he/she shall have a minimum level of proficiency in the appropriate programme/courses as prescribed by the Syndicate of the University from time to time.

Eligibility conditions for admission such as class obtained, number of attempts in qualifying examination and physical fitness will be as prescribed by the Syndicates of the University from time to time.

## 1. DURATION OF THE PROGRAMME

1.1 The minimum and maximum period for completion of the M.Arch programme is given below.

Programme	Min.No.of Semesters	Max. No.of Semesters
M.Arch.	4	8

1.2 The curriculum of M.Arch. programme is designed, such that the minimum prescribed credits required for the award of the degree is **77 credits**.

1.3 The electives from the curriculum are to be chosen by the students and will be offered, subject to minimum registration.

1.4 A candidate may be permitted by the Head of the Department to choose one elective from P.G. programmes offered by other Department of the Institution provided the Head of the Department offering the course also agrees and there is no clash of time table.

## 2. MODE OF STUDY AND ADMISSOIN REQUIREMENTS

### 2.1 MODE OF STUDY

2.1.1 **FULL TIME:** Candidates should be available in University during the working hours for curricular and co-curricular activities assigned to them as per the schedule for a given semester.

### 3. STRUCTURE OF THE PROGRAMME

3.1 The P.G. Programme will consist of :

- i. core courses
- ii. Elective courses
- iii. Project work / Dissertation

The programme will also include design projects/planning projects / Seminars/practical / practical training, if they are specified in the Curriculum.

3.2 The Curriculum and Syllabi of all the P.G. Programmes shall be approved by the Academic Council.

3.3. Each academic semester shall normally comprise 450 Hours (72 to 80 working days) spread over Sixteen Weeks. End – Semester Examinations will follow immediately after these working days.

3.4 Credits will be assigned to the courses for different modes of study as given below:

- One credit for each lecture period per week.
- One credit for each studio/practical session of two or three periods per Week.

3.5 The number of credits enrolled by a candidate in the Non Dissertation/Non Thesis and Dissertation /Thesis semester should be within the range specified below:

Programme	Non Dissertation /Non Thesis Semesters	Dissertation/Thesis Semesters
M.Arch.	20-22	12

3.6 The electives from the curriculum are to be chosen with the approval of the Head of the Department.

3.7 A candidate may be permitted by the Head of the department /Director of the School to choose electives from P.G. Programmes either within a faculty or from other Faculties of the University up to a maximum of one course during the period of his/her study , provided the Head of the Department offering such courses also agrees.

### **3.8 PROJECT WORK/ THESIS DISSERTATION**

3.8.1. Project work /Thesis /Dissertation shall be carried out under supervision of a Faculty Member in the concerned Department/School.

3.8.2. A candidate is permitted to enroll for the Dissertation in the Third semester if he/she has secured a minimum of 20 credits in the previous two semesters.

3.8.3. A candidate is permitted to enroll for the thesis project if he/she has earned a minimum of 42 credits up to the end of third semester. If the candidate has not earned the requisite minimum credits he/she has to complete the arrears and then enroll for the thesis project in the subsequent year.

3.8.4. The Project Report /Thesis / Dissertation report /Drawings prepared according to approved guidelines and duly signed by the Supervisor(s) and the Head of the Department/Director of the School shall be submitted to the Dean of the Faculty.

3.8.5. If a candidate fails to submit the project report / thesis report/Dissertation on or before the specified deadline, he/she is deemed to have failed in the Project Work / Thesis/Dissertation and shall re-register the same in a subsequent semester.

3.9 Student who has acquired the minimum number of total credits prescribed in the Curriculum for the award of the Masters Degree will not be permitted to register for more courses to improve his/her cumulative grade point average.

3.10 The medium of instruction, examination, seminar and project/thesis/Dissertation reports will be English.

#### **4. FACULTY ADVISER:**

4.1 To help the students in planning their courses of study and for getting general advice on academic programme, the concerned department will assign a certain number of students of a Faculty member who will be called the Faculty Advisor.

#### **5. CLASS COMMITTEE:**

5.1 Every class of the P.G .Programme will have a class Committee, constituted by the Head of the Department as follows:

- i. Teachers of all courses
- ii. One Professor/Assistant Professor preferably not offering courses for the class, as chairperson.
- iii. One or two students of the class, nominated by the Head of the Department.
- iv. Faculty Adviser
- v. Professor in-charge of the P.G Programme

5.2 The basic responsibilities of the class committee are to review periodically the progress of the classes, to discuss problems concerning curricula and syllabi and the conduct of the classes. The type of assessment for the course will be decided by the teacher in consultation with the class committee and will be announced to the students at the beginning of the semester. Each class committee will communicate its recommendations to the Head of the Department and the Dean of Faculty. The class committee without the student members will also be responsible for the finalizing of the semester results.

5.3 The class committee is required to meet at least twice in a semester once at the beginning of the semester, another time after the end-semester examination to finalize the grades.

## **6. REGISTRATION AND ENROLMENT:**

6.1 For the first semester every students has to enroll for the courses he/she intends to undergo on a specified day notified to the student. The concerned Faculty Adviser will be present and guide the students in the enrolment process.

6.2 For the subsequent semester registration for the courses will be done by the Faculty Advisors during a specified week before the end-semester examination of the previous semester. The curriculum gives details of the core and elective courses, project and seminar to be taken in a semester with the number of credits. The students should consult his/her Faculty Advisor for the choice of courses. The Registration form is filled in and signed by the students and the Faculty Adviser.

6.3 Late registration will be permitted with a prescribed fine up to two weeks from the last date specified for registration.

6.4 From the second semester onwards all students have to enroll on a specified day at the beginning of a semester. A student will become eligible for enrolment only if he/she satisfies clauses 8 and in addition he/she is not debarred from enrolment by a disciplinary action of the Institution. At the time of enrolment a student can drop a course registered earlier and also substitute it by another course for valid reasons with the consent of the Faculty Advisor. Late enrolment will be permitted on payment of a prescribed fine up to two weeks from the commencement of the semester.

6.5 Withdrawal from a course registered is permitted up to two weeks from the date of the commencement of the semester.

6.6 Courses withdrawn will have to be taken when they are offered next if they belong to the list of core courses.

## **7. TEMPORARY WITHDRAWAL FROM THE PROGRAMME:**

7.1 A student may be permitted by the Dean (Academic Courses) to temporarily withdraw from the programme up to a maximum of two semesters for reasons of ill-health or other valid grounds. However the total duration of completion of the programme shall not exceed the prescribed number of semesters (vide Clause 1.1).

## **8. DISCIPLINE:**

8.1 Every candidate is required to observe disciplined and decorous behavior both inside and outside the campus and not to indulge in any activity which will tend to bring down the prestige of the institution.

8.2 Any act of Indiscipline of a candidate reported to the director of the Faculty will be referred to a Discipline and Welfare Committee for taking appropriate action.

## **9. ATTENDANCE:**

9.1 Attendance rules for all Full Time Programme, are given in the following sub-clauses.

9.1.1. He/she secures not less than 80% overall attendance in that semester taking in the account the total number of periods in all courses put together.

9.1.2. Consideration of attendance up to 10% is permitted on medical grounds.

9.1.3. Relaxation in attendance is permitted up to 10% for the students who represent the university in sports and games.

9.1.4. The above two relaxations cannot be enjoyed in the same semester.



9.2 He/she earns a progress certificate from the Head of the Institution for having satisfactorily completed all the courses pertaining to that semester, as judged by internal assessment. A student is expected to have scored not less than 35% of marks in internal assessment.

9.3 His/her conduct has been satisfactory throughout the semester.

9.4 Candidates who do not complete the semester (as per clause 7.1) will not be permitted to write the end-semester examination and are not permitted to go to the next semester. They are required to repeat the semester in the next academic year.

## **10. ASSESSMENT PROCEDURE-TESTS AND EXAMINATIONS:**

10.1 For lecture or lecture cum tutorial based courses, a minimum of two sessional assessments will be made during the semester. The sessional assessments may be combination of periodical tests and assignments. The assessment procedure as decided at the class committee will be announced to the students right at the beginning of the semester to the teacher and informed to the Dean of the Faculty.

## 10.2 The following will apply

- Design projects with its relevance to the core courses shall be assessed internally at different stages of the projects for 50% of the total weightage.
- Dissertation work will be periodically assessed by the Dissertation Review Committee comprising of the supervisor concerned, one external member and one internal member and the time schedule will be announced at the beginning of third semester by the Professor – in – charge of the M.Arch. Programme, 50% of the total weightage for the dissertation shall be assessed by the Review Committee.

## **11. END SEMESTER EXAMINATION**

11.1 There shall be one end semester examination of 3 hours duration in each lecture based course.

11.2 The studio projects will be evaluated jointly by the internal faculty and one external member.

11.3 The evaluation of the Thesis Project will be based on the Project report and a Viva-Voce Examination by a team including at least one External Examiner.

11.4 In case of Design Project and Dissertation the evaluation shall be based on the reports / drawings / model / viva-voce examination to be conducted by a jury appointed by the Dean of Architecture and Planning consisting of:

For Dissertation – One external member along with course faculty

For Thesis Project – one external member along with Dean / Director and the Supervisor Concerned.

## 12. WEIGHTAGES

12.1 The following will be the weightage for different courses.

- Lecture or Lecture cum Tutorial based course

Sessional Assessments - 50%

End semester Examinations - 50 %

ii Design projects & Dissertation

a. Design projects

Sessional assessments - 50%

End semester examination -50%

b. Dissertation

Sessional assessments - 50%

End semester examinations -50%

12.2 The markings for all tests, tutorial assignments (if any), laboratory work and examinations will be on absolute basis. The final percentage of marks is calculated in each course as per weightages given in clause 14.3.

### 13. PASSING REQUIREMENTS

13.1 A candidate who secures not less than 50% of total marks prescribed for any course with minimum of 50% of the marks prescribed for the end semester examination shall be declared to have passed in the examinations for that course for design/ studio based subjects.

13.2 If candidates fail to secure pass in particular course, it is mandatory that he/she shall register and reappear for the examinations in that course during the next semester when examinations is conducted in that course. He/she should continue to register and reappear for the examinations till he secures pass.

However, the internal assessment marks obtained by the candidate in the first attempt shall be retained and considered valid for subsequent attempts.

### 14. AWARD OF LETTERS GRADES

14.1 All assessment of a course will be done on absolute mark basis. However for the Purpose of reporting the performance of a candidate, letters grades, each carrying certain points, will be awarded as per the range of total marks (out of 100)

Obtained by the candidate, as detailed below:

RANGE OF TOTAL MARKS	LETTER GRADE	GRADE POINTS
90 to 100	S	10
80 to 89	A	9
70 to 79	B	8
60 to 69	C	7
50 to 59	D	6
0 to 49	U	0
Incomplete	I	0
Withdrawal	W	0

“U” denotes failure in the course.

“I” denotes incomplete and hence prevented from writing end semester examinations.

“W” denotes withdrawal from the course.

14.2 After results are declared, Graded sheets will be issued to each student, containing the list of courses enrolled during semester and grade scored the grade point average (GPA) for the semester and cumulative Grade Point average (CGPA) of all courses enrolled from first semester onwards.

14.3 GPA is the ratio of the sum of the products of the number of credits of courses registered and the points corresponding to the grade scored in those courses, taken for all the courses, to the sum of the number of credits of all the courses in the semester.

$$\text{GPA} = \frac{\sum \text{CXGP}}{\sum \text{C}}$$

14.4 CGPA will be calculated in the similar manner, considering all the courses enrolled from first semester.

## 15. ELIGIBILITY FOR THE AWARD OF DEGREE

15.1 A student shall be declared to be eligible for the award of the M.Arch Degree provided the student has

15.1.1 Successfully completed the course requirements and has passed all the prescribed examinations in all the 4 semesters within a maximum period of 4 years (8 semesters) reckoned from the commencement of the first semester to which the candidate was admitted,

15.1.2 No disciplinary action pending against the student.

15.2 The award of Degree must have been approved by the syndicate of the University.

## 16. CLASSIFICATION OF THE DEGREE AWARDED

16.1 A candidate who qualifies for the award of the Degree for First class with Distinction having passed the examination in all the courses within the four semesters from the date of joining for Full time study, securing a **CGPA of not less than 8.25 with all courses passed in first attempt** shall be declared to have passed the examinations in First Class with Distinction.

16.1 A candidate who qualifies for the award of the Degree having passed the examination in all the courses within the four semesters from the date of joining for Full time study, securing a CGPA of not less than 6.75 shall be declared to have passed the examinations in First Class.

16.2 **All other candidates (not covered in clause 16.1 )** who qualify for award of the degree (vide clause 14) shall be declared to have passed the examinations in **second class**.

16.3 A candidate who is absent in semester examination in a course/project work after having registered for same shall be considered to have appeared in that examinations for the purpose of classification.

16.4 A candidate can apply for revaluation of his/her semester examination answer paper in a theory course, within 2 weeks from the declaration of results, on payment of a prescribed fee through proper application to the controller of examinations through the Head of department concerned. The controller of Examinations will arrange for the revaluation and the results will be intimated to the candidate concerned through the Head of the department.

#### **17. REVISION OF REGULATION AND CURRICULAM:**

17.1 The University may from to time revise, amend or change the Regulations, scheme of examinations and syllabi as found necessary.