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**B.Sc (Catering Science and Hotel Management) Programme – Regulations 2015
(Applicable to students admitted in the year 2015-16 and later)**

R.1.0 Admissions

R 1.1 Eligibility

Candidates who have passed 12th Standard Examination (10+2) from Maths or science stream are eligible to apply for admission to the B.Sc. (Catering Science and Hotel Management) Programme offered by Kalasalingam University.

R 1.2 Announcement for admission to B.Sc. (Catering Science and Hotel Management) Programme will be made by the Kalasalingam University and the candidates are required to submit their applications in the prescribed application form on or before the dates specified in the announcement by the University.

R 1.3 Admission to the B.Sc. (Catering Science and Hotel Management) Programme will be made by the procedure given below:

- i. The applicants to the programme will have to satisfy the criteria laid down by the academic council. The final selection will be based on the marks obtained in the 12th Std. Examination
- ii. **NRIs and Foreign Nationals:** NRIs and Foreign Nationals should forward their applications through proper channel. Foreign Nationals, whose applications are received through Indian Council of Cultural Relations, Government of India, are also eligible for admission.

They also have to submit copies of documents related to their citizenship while applying for the programme.

R 1.4 The Admissions Committee constituted by the Chairman, Academic Council will decide on the operational aspects of selection of candidates based on the criteria laid down by the Academic Council.

R 1.5 In all matters concerning selection of candidates, the decision of the Admission Committee is final.

R 1.6 In addition to the conditions given in the Information Brochure for B.Sc. (Catering Science and Hotel Management) admission sent along with the application forms, the selected candidates should satisfy the other admission requirements indicated in the Letter of Offer of Admission. Then only he /she will be admitted to the B.Sc. (Catering Science and Hotel Management) Programme, after payment of the prescribed fees. However, if at any time the Dean (Academic) finds any of the requirements not fulfilled by the candidate, the Dean (Academic) may revoke the admission of the candidate and report the same to the Academic Council.

R.2.0 Structure of the B.Sc. (Catering Science and Hotel Management) Programme

R.2.1 The minimum duration of B.Sc. (Catering Science and Hotel Management) Programme is three years. The curriculum of the B.Sc. (Catering Science and Hotel Management) Programme is designed to have a total of 149 credits, of which 143 for Cumulative Grade Point Average (CGPA) credits and 6 Non-CGPA credits as given in Table 1.

Table 1: List of CGPA and Non-CGPA Courses and Credits

Part	Course Category	No. of Courses	No. of Credits
Part I	Language I (French)	2	6
Part II	Language II (English)	2	6
Part III CGPA Courses	Major Papers(Theory)	15	45
	Allied Paper (Theory)	10	30
	Environmental Studies	1	3
	Implant Training	1	16
	Project	1	8
	Major Practical	10	20
	Allied Practical	9	9
	TOTAL	51	143
NON CGPA COURSES			
Part IV Non-CGPA Courses	Extension Activity (NSS, NCC*), Sports	1	1
	Human Rights and Human Values	1	1
	Communicative English Laboratory	1	1
	Professional Ethics	1	1
	Entrepreneurship	1	1
	Soft skill	1	1
	TOTAL	6	6
	Total	57 (51+6)	149 (143+6)

- (i) The Project Work is a Research oriented Minor Dissertation of minimum of 25 pages. It may be either individual-based or group-based, and the group should not exceed 3 students.
- (ii) The courses mentioned in Part -IV are of Pass / Fail type carrying Non-CGPA Credits

Note: *Foreign Nationals are not eligible to opt for NCC

Minimum credit requirement: 149 (including 143 CGPA and 6 Non-CGPA Credits).

- R.2.2 All the Part –IV (Non-CGPA) courses are of the Pass/Fail type. On completion of each Non-CGPA course, the performance of each student will be evaluated by the Course teacher / in-charges concerned and if found satisfactory and conforming to the requirements of the course, the student will be awarded credits assigned to the course.

For the award of the B.Sc. (Catering Science and Hotel Management) degree, a candidate shall

- (i) Satisfy all the requirements prescribed by the Regulations of the Academic Council,
- (ii) Earn not less than 149 credits (a minimum of 143 CGPA credits and 6 Non-CGPA credits).
- (iii) Complete all courses (as specified in the curriculum and syllabus of the programme), within a period of *three years* or a maximum period of *five years* (including the duration of withdrawal from the course on medical grounds or for other valid reasons, if any, as per regulation **R.9.0**) from the date of his/her enrolment.

- R.2.3 The B.Sc. (Catering Science and Hotel Management) Programme will have a Curriculum and Course content (Syllabus) approved by the Academic Council.

- R.2.4 The complete programme will consist of four categories of courses as given in Table: 1 which is distributed over six semesters.

- R.2.5. No semester shall have more than seven lecture-based courses as prescribed in the curriculum, adding up to not more than 28 CGPA credits per semester.

However, students are permitted to register for an additional course as backlog from the second semester onwards, subject to the following conditions:

- (i) The maximum number of CGPA credits registered in any semester shall not exceed 28 and
- (ii) The student's Faculty Advisor and the Head of the Department concerned recommend the same.

R.3.0 Faculty Advisor

- R.3.1 To help the students in planning their courses of study and for getting general advice on the academic programme, a certain number of students will be assigned to a faculty member who will be called their Faculty Advisor.

The Faculty Advisor will help the students in all their endeavors during their period of study. After the first Sessional Examination, if the Faculty Advisor finds that any of his/her wards is showing poor performance for whatever reason(s), he/she will bestow special care and attention on him/her.

R.4.0 Class Committee

R.4.1 Every class of the B.Sc. (Catering Science and Hotel Management) Programme will have a Class Committee consisting of Faculty and Students. The constitution of the Class Committee will be as follows:

- (i) A teaching faculty in Professor level who is not associated with teaching the particular class, nominated by the Dean (Academic)/Head of the Department concerned, to act as the Chairperson of the Class Committee.
- (ii) Course teachers of all the lecture-based courses
- (iii) Course teacher/ in-charges of all the Non-CGPA courses offered during the semester
- (iv) Laboratory Course- in-charges(s)
- (v) The Class Co-ordinator of the class
- (vi) Five students (in the combination of two from the toppers and three from the rest of the class) from the respective class, to be chosen by the students of the class from among themselves (and)
- (vii) Faculty Advisors of the students of the respective class.

During the VI semester, when students carry out their Project Work, the Project Guides will also be the members of the Class Committee.

On similar lines, separate Class Committees will be constituted for the summer Term Courses organized at the end of even semesters exclusively for slow learners.

R.4.2 The basic responsibilities of the Class Committee are:

- (i) To review periodically the progress of the classes.
- (ii) To discuss issues arising from Curriculum, Syllabi and conduct of the classes, for both CGPA and Non-CGPA courses.
- (iii) To resolve issues related to slow learners in the regular semesters and in the Summer Term Courses.

The Class Committee permits minor changes (not exceeding 10 percent) to the prescribed content of a course, proposed by a teacher offering the course, to bring it in tune with updated literary studies. However, the Chairman of the Class Committee should obtain the approval of the Chairman, Board of Studies concerned, and the Dean (Academic) for implementing such changes in the content of the course.

The method of assessment of Theory and Practical courses will be decided upon by the Course Teacher in consultation with the Class Committee, and will be announced to the students at the beginning of the semester. However, for all courses of the B.Sc. (Catering Science and Hotel Management) Programme, the method of assessment will consist of Assignments/tutorials, three Sessional Examinations, and one End-Semester Examination, with Weights

specified as in regulation **R.16.1**. Each Class Committee will communicate its recommendations to the Head of the Department concerned and the Dean (Academic).

The method of assessment for Non-CGPA courses will be as set by the Course teachers / in-charges concerned and will be informed to the students during the first class committee meeting.

The Class Committees shall meet at least three times in a semester: At the beginning of the semester, after the Sessional Examination I, after the Sessional Examination II, and finally (without the student members) after the End Semester Examination.

The Class Committee, excluding the student members is responsible for the finalization of the semester examination results/grades to the students.

R.5.0 Registration and Enrolment

- R.5.1 Except for the first semester, registration for the courses in a semester will be done during a specified week before the End-semester Examinations of the previous semester.
- R.5.2 A student will be eligible for enrolment only if he / she fulfill the requirements of Regulation **R.7.0** and is not debarred from enrolment by any disciplinary action of the University.
- R.5.3 For each course registered in a semester, the Registration Sheet contains the course code, name of the course, credits assigned and the category it belongs to (CGPA/Non-CGPA). The student can make a choice of courses in consultation with his/her Faculty Advisor.
- R.5.4 The curriculum for any semester normally carries 20-28 credits.

In any case, the student should ensure that the total number of courses registered by him in any semester enables him/her to earn the minimum number of credits as specified in the Regulation **R.7.1**.

R.6.0 Summer Term Courses

- R.6.1 Summer Term Courses (STCs) will be announced by the Office of the Dean (Academic) on the recommendation of the Staff Council, comprising of all the Deans, Heads of the Departments and chaired by the Vice Chancellor.

A Summer Term Course is open to those students who had taken the course earlier and failed, and also to slow learners who have withdrawn from the course as suggested by their Faculty Advisors.

No student shall register for more than three courses during a summer term.

- R.6.2 Summer Term Courses will be announced by the Office of the Dean (Academic) at the End of even semesters and before the commencement of the End-Semester Examinations. A student will have to register for the courses within the date stipulated in the announcement by paying the prescribed fees.
- R.6.3 The number of contact hours in any STC will be normally the same as in the regular semester course. The assessment procedure for a Summer Term Course will also be similar to that of a regular semester course.
- R.6.4 Withdrawal from an STC is not permitted. No Make-up Examination (see Regulation **R.17**) will be held for STC.

R.7.0 Minimum Requirements to Continue in the Programme

- R.7.1 A student should have earned not less than 11 CGPA credits in the First semester and 25 CGPA credits by the end of the Second semester after the Summer Term. Thereafter, He/she must maintain an average of 13 CGPA credits per semester, to continue with His/her studies.
- R.7.2 A student is expected to earn credits for Non-CGPA courses also in each semester.

R.8.0 Maximum Duration of the Programme

- R.8.1 A student is ordinarily expected to complete the B.Sc. (Catering Science and Hotel Management) Programme in six semesters. However, a student may complete the programme at a slower pace, but in any case, not exceeding ten semesters, including the semesters withdrawn on medical grounds or for other valid reason(s), failing which the registration is liable to be cancelled.

R.9.0 Temporary Withdrawal from the Programme

- R.9.1 A student may be permitted by the Dean (Academic) to withdraw from the programme for a semester or longer for reasons of ill health or on any other valid grounds. Normally, a student will be permitted to discontinue the programme for a maximum period of two semesters.

A student who is permitted to discontinue may rejoin the programme at the appropriate semester, but only along with the regular students at the time of commencement of that semester.

- R.9.2 A student who discontinues and rejoins the programme shall be governed by the rules, regulations, courses of study and syllabus in force at the time of his/her rejoining the programme.

R.10.0 Discipline

- R.10.1 Every student is required to observe discipline and decorous behaviour in all activities related to academic programmes and not indulge in activities that would bring disrepute to the University.

- R.10.2 Any instance of indiscipline related to the academic activity of a student will be referred to a *Discipline Committee*; likewise, any instance of malpractice by a student in connection with the examination process will be referred to an *Examination Monitoring and Grievance Redressal Committee* (EMGRC).

These Committees will inquire into the issues and make recommendations, along with suggesting suitable punishment for the offenders (if the charges against them are substantiated), to the Staff Council. The Staff Council will consider the recommendations of these committees and decide on the appropriate action to be taken.

R.11.0 Attendance

- R.11.1 Every faculty member handling a class will register his/her students' attendance from the date of commencement of the class work and till the last day of instruction of the semester, and finalize the attendance records of the students. The attendance percentage, calculated up to the last day of instruction of the semester, will be indicated by a number / letter code as shown in the Table 2.

Table 2: Attendance Code

Percentage of Attendance (Rounded to)	Attendance Code
95 and above	H
88 to 94	9
80 to 87	8
Below 80	L

The attendance percentage will be displayed on the University notice boards/website. **Students, whose attendance is less than 80% in the courses they have registered, will not be permitted to sit for the End-Semester Examination of these courses.**

The Hall Ticket for the End-Semester Examination will be issued only to the eligible students upon their clearing of all their dues to the University, Hostel, Library and other Departments/Sections (if any) of the University.

- R.11.2 If a student has an attendance percentage of lower than 80% in a course, his/her performance in that course will be treated as not satisfactory, and he/she shall be awarded "**W**" grade ('W' meaning failure for want of the minimum attendance) in that course. **This grade shall be mentioned in his/her grade card till the course is successfully completed.**

A student who is awarded "W" grade for a course must repeat the course, as per Regulation **R.22.0**.

- R.11.3 For the Non-CGPA courses (other than NCC / NSS/ Sports), the minimum attendance requirement is 80%. If a student fails to meet this requirement, he/she should make up for the deficiency as below:

- (i) If the absence is on valid grounds, the deficiency will have to be made up for through the extra make-up programmes under the courses in reference, offered during the Summer/Winter of the same year.
- (ii) If the absence is not on valid grounds, the deficiency will have to be made up for during the following year when the course in reference is offered again.
- (iv) The deficiency in NSS/NCC/SPORTS classes will have to be made up by attending extra classes conducted by the concern in-charges to meet the requirements.

R.11.4 Condonation of Insufficient Attendance

Students who have availed medical leave on valid grounds may be considered for condonation of insufficient attendance, provided the percentage of their attendance excluding the period of their medical leave is not below 70 % and their attendance including the period of their illness does not fall below 80%. Students can avail themselves of this facility only once during the entire period of their study. **The rule for Condonation of Lack of Attendance is not applicable to any of the Non-CGPA courses.**

Students who wish to apply for condonation of insufficient attendance should do so within two days of the last working day of the semester, along with the medical certificates and other relevant documents, to the office of the Dean (Academic). An Attendance Committee constituted by the Chairman of the Academic Council will study the individual cases and approve of the applications on the basis of their merit.

R.12.0 Assessment Procedure – Tests and Examinations

R.12.1 The Academic Council will decide on the system of tests and examinations in each course in each semester from time to time.

R.13.0 System of Tests

R.13.1 In the lecture / tutorial-based courses, *Three Sessional Examinations* will be conducted for each course. The details of weightage of marks for the Sessional Examinations and Assignments will be announced by the course teacher, in consultation with the Class Committee, and the Dean (Academic), at the beginning of the semester as given in **R.16.1**.

R.14.0 End-Semester Examinations

R.14.1 There will be an End-Semester Examination of three hours duration in each lecture-based course/laboratory based course.

R.15.0 Evaluation of Project Work

R.15.1 The Progress of the students in their Project Work will be assessed through two periodical reviews by a Project Review Committee, constituted by the Head of the Department concerned/Dean (Academic).

Upon completion of the Project in VI semester, the student will have to submit the Project Report, which will be evaluated by duly appointed examiner/s. The evaluation will be based on the report, the assessments during the periodical reviews, and a viva voce examination on the Project Works.

R.15.2 The Project Reports of B.Sc. (Catering Science and Hotel Management) students who have not completed their CGPA courses will be evaluated in the same semester and the results sent in an envelope labelled CONFIDENTIAL to the Dean (Academic), by the examiners. The results of evaluation of the Project Work will be declared by the Dean (Academic) only after successful completion of all the courses by such students.

R.16.0 Weightages

R.16.1 Weightages of Sessional Examinations and End Semester Examinations for the different courses:

(i) For all CGPA courses:

(a) **Theory courses:**

Three Sessional Examinations	40%
Assignments, Quizzes, Tutorials etc.,	10%
End-Semester Examination	50%

(b) **Laboratory courses:**

Sessional Examinations	50%
End-semester Examination	50%

(ii) For all Non-CGPA courses

End Semester Examination	100%
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R.16.2 The Evaluation for all the sessional examinations, tutorials, assignments (if any), and laboratory work and end semester examinations will be on an absolute basis. The final marks in each course are calculated as per the Weightages mentioned in the Regulation **R.16.1**. The equivalent letter grading is on a relative basis, taking into consideration of the marks scored by the students of the particular class in the particular course.

R.17.0 Make-up Examination

R.17.1 Students who have missed the Sessional Examination(s), or End-Semester Examinations for valid reasons are eligible to appear for Make-up Examinations.

Students who have missed either one or two or all the Sessional Examinations and the End-Semester examination in the same course for genuine reasons, such as illness, may be permitted to write only the Make-up Examination for the **missed End-Semester Examination**, provided they satisfy the attendance requirements.

Such students should submit an application, recommended by the Faculty Advisor and Head of the Department concerned, and to the Dean (Academic) **within one week of the date of the examination missed, explaining the reason(s) for their absence.** Applications received after this period will not be entertained.

- R.17.2 Official permission to take a Make-up examination will be given under exceptional circumstances, such as admission to a hospital on account of illness.

Students residing in the hostels should produce a Medical Certificate issued by the Chief Medical Officer (CMO) of the University that he / she was admitted to the University Health Centre during the period of the missed Sessional Examination(s) / End-Semester Examination.

Students residing in the hostels who require treatment with doctors from outside the University Health Centre are required to obtain the written permission of the Medical Officer of the University Health Centre.

Students residing in the hostels but already having consultations with doctors outside are required to obtain an endorsement on the certificate of treatment from the Medical Officer of the University Health Centre.

A Student staying outside the University campus permanently / temporarily must produce a Medical Certificate from a Registered Medical Practitioner and the same **should be duly endorsed by the Parent / Faculty Advisor/ Guardian and the CMO of the University.**

- R.17.3 **A single Make-up examination will be held about two weeks after the End-Semester examination for those who are permitted to sit for the Make-up Examination.**

The question paper will be common to all students taking the Make-up Examination in a given course. However, the question paper will be so structured that a student will be required to answer only part(s) of the question paper carrying marks in proportion to the Weightages of the examinations missed by him / her.

R.18.0 Course-wise Grading of Students

R.18.1 Letter Grades

Based on the performance in each semester, each student is awarded a final letter grade at the end of the semester in each course. The letter grades and the corresponding grade points are shown in Table 3.

TABLE 3: GRADE CONVERSION TABLE

Grade	Grade Points	Result
S	10	Pass
A	9	Pass
B	8	Pass
C	7	Pass
D	6	Pass
E	5	Pass
U	0	Fail
W	0	Failure for want of the minimum attendance
I	0	Incomplete

The “I” grade, awarded in a course to a student for failing to complete the prescribed formalities relevant to that course, will be subsequently changed to a pass Grade (i.e., S/A/B/C/D/E) or a “U” grade in the same semester on completion of those formalities.

- R.18.2 A student is considered to have completed a course successfully and earned the associated credits if he/she secures a letter grade other than a “U”, “W” or “I” in that course. **The grade “U” or “W” in any course implies a failure in that course. A course successfully completed cannot be repeated.**

All the Part –IV (Non-CGPA) courses are of the Pass/Fail type and are not awarded any letter grades. A candidate earns the credits assigned to a Non-CGPA course for which he/she has registered provided he/she secures a Pass (35%) in that course.

R.19.0 Method of Awarding Letter Grades

- R. 19.1 A final meeting of the Class Committee without the student members will be convened within seven days from the last day of the End-Semester examination. The letter grades to be awarded to the students for the different courses will be finalized at the meeting and they will be obtained in a summary sheet.
- R. 19.2 Along with the Summary Sheet, a copy of the Result Sheet (Grade Sheet) for each course, containing the absolute marks, final grade and attendance code, will be submitted by the course teachers/Class Co-ordinator to the Class Committee Chairman concerned. After finalization of the grades at the Class Committee meeting, the Grade Summary Sheet and the Grade Sheet of the individual courses will be endorsed and forwarded by the Class Committee Chairman to the Dean (Academic).

R.20.0 Declaration of Results

- R.20.1 After finalization of the grades by the Class Committee as per regulation **R.19.1**, the Grade Sheets of the individual courses and Grade Summary Sheets will be submitted for approval to a Grade Approval Committee. After the verification by the Grade Approval Committee, the Grade Sheets of the individual courses and Grade Summary Sheet will be endorsed and forwarded to the Dean (Academic).

- R.20.2 With the approval of the Grade Approval Committee, the results of all the examinations conducted in a semester will be placed before the Result Passing Committee.

With the approval of the Result Passing Committee, letter-grades awarded to the students in each course will be announced by the office of the Dean (Academic) on the University notice boards and website.

- R.20.3 **The “U” or “W” grade, once awarded, stays in the record of the student, and is replaced with a pass grade when he/she completes the course successfully later;** the CGPA will be accordingly revised.

R.21.0 Distribution of Evaluated Answer Books

- R.21.1 Student shall have access to see their answer books (after evaluation) of the Sessional, and End-Semester Examinations through the course teachers concerned on the day specified in the Academic Calendar. In case of any discrepancy in the evaluation, a student may contact and make an appeal to the course teacher concerned within two days of the date of distribution of the evaluated answer books. If the teacher determines that a case for lower-than-deserved marks brought to his/her attention by a student is genuine upon re-examining the answer book, he/she shall forward the revised marks, along with a justification for the revision, to the Dean (Academic) through the Controller of Examinations.

If the student is not satisfied with the outcome of the re-examination of his/her answer book by the teacher, he/she should make an application to the Controller of Examination (COE) for re-evaluation of the answer books within a week of the date of distribution of the evaluated answer books. Any application for re-evaluation received after this period will not be entertained. All applications for re-evaluation will be processed by the EMGRC and suitable decision will be taken by the Staff Council of the University, on the basis of individual merit.

The evaluated answer books, after distribution to the students will be retained for a period of one year from the date of examination and will be destroyed by the COE office after this period. No grievances/complaints related to the examination/valuation of answer books will be entertained by the university after this period.

R.22.0 Course Repetition

- R.22.1 A student who has secured “U” grade in a Core course will have the option of either repeating the course (when it is offered next) or reappearing only for the End-Semester Examination (as arrear examination), conducted in the subsequent semester, to secure a pass grade. A student securing a “W” grade in a course has to repeat the course compulsorily when it is offered next.
- R.22.2 A student securing “U” grade in an Elective course may repeat the course, if he/she so desires or reappear for the End-Semester Examination in the course, conducted in the subsequent semester, to secure a pass grade; otherwise, he/she may register for another Elective course (in place of the one for which he/she is awarded the “U” grade) and successfully complete the same.

A student securing “W” grade in an Elective course may repeat the course, if he/she so desires, to secure a successful grade; otherwise, he/she may register for another Elective course (in place of the one for which he/she is awarded the “W” grade) and successfully complete the same.

R.22.3 Arrear examinations for failed candidates (those securing “U” grade) in a course will be conducted only along with the regular End-Semester Examinations in the subsequent semester(s), with a question paper common to them and the regular students of that semester. Question Papers for all arrear examinations in a course will be on the basis of the regulations and syllabus then in force. The student’s letter grade will be determined, on a relative basis, along with the class of students for whom the said course is offered in that semester.

R22.4 **A course successfully completed cannot be repeated.**

R.23.0 Grade Card

R.23.1 The grade card issued at the end of each semester to the students will contain the Following:

- (i) The list of CGPA courses registered by the student along with credits for each course separately in Part-I, Part-II and Part -III registered for in that semester,
- (ii) The letter grade obtained in each of the CGPA course,
- (iii) The attendance code OBTAINED assigned for each CGPA course,
- (iv) The list of Part – IV (Non-CGPA) courses completed in that semester,
- (v) The total credits earned under the CGPA and Non-CGPA categories in that semester,
- (vi) The cumulative credits earned under the CGPA , separately in Part –I, Part-II and Part – III and Non-CGPA categories up to the end of that semester,
- (vii) The Grade Point Average of all the courses taken in Part –I, Part – II and Part – III in that semester - Semester Grade Point Average (SGPA) and
- (viii) The CGPA of all the courses taken from the first semester up to the end of that semester separately for Part-I, Part-II and Part –III

Separate grade cards with the above-mentioned details shall be issued to students for all the Summer Term Courses they will have undergone during their period of study.

R.23.2 SGPA will be calculated for Part – I, Part-II and Part-III separately according to the following formula

$$SGPA = \frac{\sum (C \times GP)}{\sum C}$$

Where, C = Credit(s) for the CGPA course registered,

GP = Grade Point, as per the Grade Conversion Table (Table 3), given under **R.18.1**, for the letter grade obtained by the candidate for the course,

$\sum C$ = Sum of credits from all the courses taken in that semester, Including those in which the student has secured U and W grades.

For the Cumulative Grade Point Average (CGPA) a similar formula is used where $\sum C$, the sum of credits, is from all the courses registered in all the semesters completed up to the end of that semester.

The Part –IV (Non-CGPA) courses are not awarded with any letter grade/grade point and are not included in the above-mentioned Grade Point Average calculation.

R.24.0 Requirements for Non-CGPA Credit Courses – Part - IV

R.24.1 All students admitted to the B.Sc. (Catering Science and Hotel Management) Programme must earn a minimum of 6 credits under Part – IV, the non-CGPA credit courses as mentioned under Table 1. of regulation **R2.0**. Students enrolled under B.Sc. (Catering Science and Hotel Management) Programme are ordinarily expected to earn all the 6 credits before they complete their programme.

R.24.2 Each student, in consultation with his/her Faculty Advisor will plan for the non-CGPA courses which are normally offered during the semester, either during the work hours of the University or after.

R.24.3 The list of Non-CGPA courses are given in curriculum of every semester and the students can register and enroll themselves for that courses at the time of registering and enrolling for the regular CGPA courses.

R.24.4 The student's performance will be assessed by the respective course teacher / in-charges of each Non-CGPA course as per the procedure and the result will be declared along with the results for the CGPA courses.

R.24.5 The credit earnings for all the non-CGPA courses for a student will be mentioned in his/her Grade Card, as and when he/she completes the particular courses successfully.

R.25.0 Eligibility for Award of the B.Sc. (Catering Science and Hotel Management) Programme Degree

R.25.1 A student shall be declared to be eligible for award of the B.Sc. (Catering Science and Hotel Management) degree if he/she has

- (i) Registered for and successfully completed all the required courses in Part –I, Part –II, Part-III and Part-IV,
- (ii) Successfully earned the minimum required credits (both CGPA and non-CGPA) as specified in the curriculum within the stipulated time,
- (iii) Owed no dues to the University, Hostels, Libraries, Offices of NCC/ NSS / Sports / Parent-Teacher Association / Alumni Association, etc. and
- (iv) No disciplinary action pending against him / her.

R.25.2 **Degree Classification:** B.Sc. (Catering Science and Hotel Management) Programme Degree shall be awarded in three categories:

- (i) *First Class with Distinction*
- (ii) *First Class*
- (iii) *Second Class*

Though the CGPA is calculated separately and Class is also declared for Part –I, Part –II and Part-III, for awarding degree, the CGPA in Part –III alone will be considered.

For a First Class with Distinction, the student must have earned 134/138 CGPA credits and 6 non-CGPA credits **within three years** from the time of admission/enrolment and obtained a minimum **CGPA of 8.25 in Part – III** and all **The courses in Part – I, Part-II, Part – III and Part -IV passed in the first Attempt.**

For a First Class, the student must have earned 134/138 CGPA credits and 6 Non- CGPA credits **within three years** from the time of admission/enrolment and obtained **a minimum CGPA of 6.50 in Part –III** and all **the courses in Part – I, Part-II, Part - III and Part –IV passed .**

Other students who earn 134/138 CGPA credits and 6 Non-CGPA credits passed in all subjects in **Part – I, Part-II, Part - III and Part –IV within five years** will be awarded **Second Class.**

R.25.3 The award of the degree must be recommended by the Academic Council and approved by the Board of Management of the University.

R.26.0 Power to Modify

R.26.1 Notwithstanding all that has been stated above, the Academic Council reserves the right to modify any/all of the above Regulations from time to time.
